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23 MAR 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : F. W. M. Janney
Director of Personnel

SUBJECT : Responses to OP Related Recommendations Contained
in the IG Report on Agency Relations with the
U.S. Business Community

REFERENCE : Multi Adse memo fr E.H. Knoche dtd 27 Feb 77,
subj: Agency Relations with the U.S. Business
Community: Recommendations of the Inspector
General (ER 77-011/3)

Recommendations #8 and #13 relate in part to the Office of Personnel. The status of action on these recommendations is as follows:

a. Recommendation #8 - "That OL review it's Table of Organization in comparison to comparable Government organizations as well as its distribution of professionals . . . with a view toward possible increases in personnel numbers and grade levels."

(Note: This review was directed at the OL procurement organization and function and not the total OL Table of Organization).

DDCI Comment:

"I understand the recommended review has been completed within the Office of Personnel. The DDCI should inform me of the results of that review and provide any recommendations within 30 days."

Status of OP Action:

OP/PNCB completed a position management and classification survey of the OL procurement activities and presented their preliminary report of findings to the Director, Office of Logistics.

Discussions are currently continuing with the Office of Logistics to negotiate agreements, resolve difference and finalization of the formal report of survey.

b. Recommendation #13 - "That prior to 30 September 1977 the current list of consultants be reviewed with each office justifying its use of consultants in greater detail than at present. Further, that all members of Agency panels be listed as consultants so that a centralized record be maintained on those consultants from the private sector".

DDCI Comment:

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[redacted] is being revised to require that each Deputy Director and Head of Independent Office review annually in August the use of consultants under his jurisdiction . . ."

Status:

The Office of Personnel, in response to the DDCI objective to update and republish in FY 77 all regulations under DDCI jurisdiction, has prepared a revised version of [redacted] (Consultants).

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This revision is currently under informal review by OGC.

Consultant contracts are approved on a Fiscal Year basis. The annual review of consultant use normally requires two and a half months to complete the preparation of justification by the components, consolidation of the report, review and approval by the DCI and renewals or terminations of contracts prior to 1 October.

The current regulation provides for the institution of the component (i.e., Deputy Director or Head of Independent Office) review in July so as to provide sufficient time for other required reviews and actions prior to the beginning of the new Fiscal Year on 1 October.

The recommendation includes a provision for listing all members of Agency panels as consultants. The DDCI comments do not address this point so we have assumed that this proposal has not been accepted.

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